

## Privacy statement on websites

### Data processing in general

#### Scope of the processing of personal data

The processing of personal data is limited to data that is required to operate a functional website and for the provision of content and services. The processing of personal data of our users is based on the purposes agreed or on a legal basis (GDPR). We only collect personal data that is necessary to implement and process our tasks and services or if you provide data voluntarily.

#### Your rights (rights of the persons affected)

You have the right to request information about any of your personal data we process. In particular, you have the right to request information about the purpose of the processing, the categories of personal data, the categories of recipients who will have access or were disclosed with your data, the duration periods for saving the personal data, whether there is a right to adjust/correct, erase, restrict or object, transmission of data, the source of your data if not collected through us and if we use automatic decision-making technologies including profiling.

Additionally, you have the right to revoke a previously granted consent to use your personal data at any time. If you believe that, the processing of your personal data is inconsistent or contradicts the applicable data protection laws you have the possibility to lodge a complaint with the data protection office.

### Description and scope of data processing

#### Provision of the website

We do not perform any web analysis on our website and do not use any web analysis tools (e.g. Google Analytics). The previously mentioned user and visitor data will not be evaluated or analysed.

#### Cookies

We use cookies on our website to ensure a user-friendly experience. Cookies are small files that are managed by the user's web browser and are directly stored on the respective device (Laptop, Tablet, Smartphone etc.) whenever you visit our website. Cookies are stored as long as you do not delete them. This process allows us to recognize your browser on your next visit. If you do not wish to use cookies, you can change the settings in your browser accordingly. You will then be notified whenever your browser attempts to create a cookie and



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you can decide whether you want to allow the cookie. However, please note that a deactivation of cookies may result in a limited user experience and you may not be able to use every function of our website. Legal basis for the processing of data through cookies is article 6 (1) lett. f GDPR.

### **Contact**

If you send us an email or another form of electronic message, your data will only be used to process your inquiry and possible further questions you might have. Legal basis for the processing of your inquiry is article 6 (1) lett. b GDPR. We will delete your email address after completing your inquiry.

### **Download of files**

We do not require personal data for you to download content from our website.

### **Social plugins**

All embedded social plugins use the two-click process. This means that the recording of your surfing patterns via a plugin will only start if you activate it. If you are logged in to a social media account while using our website this plugin will register the visit on our website on the first click and can match it to your account.

### **Library scripts (Google Webfonts)**

To display our content correctly and graphically appealing, we use script and fonts libraries such as Google Webfonts (<https://www.google.com/webfonts/>) on our website. Google Webfonts are loaded in your browser's cache to avoid having to repeat the loading process. If your browser does not support or allow Google Webfonts, the content of the website will be displayed in standard font.

Calling script or fonts libraries will trigger automatically and establish a connection with your browser and the operator of the libraries. Thereby it is possible– although currently unclear whether and to what purpose – that the operators of said libraries collect your data. The privacy statements of Google as an operator of said libraries can be found here:

<https://www.google.com/policies/privacy/>

### **Adobe Typekit**

For our visual design of the website we use Adobe Typekit. Typekit is a service provided by Adobe Systems Software Ireland Ltd that allows us to access a font library. In order to embed the fonts used in our website, your browser has to establish a connection to a server of Adobe situated in the USA to download the required font. Hence Adobe receives information, that your IP address was used to access our website. Additional information to



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Adobe Typekit as well as Adobe's privacy policies and statements can be found here:  
<https://www.adobe.com/privacy/typekit.html>

## **Data security**

We use a common encryption technology "SSL" in connection with the highest encryption levels that are supported by your browser. If a page on our website was/is being transmitted encrypted it is shown by the lock symbol in the address bar of your browser.

Additionally, we use appropriate technical and organizational security measures to protect your data from accidental or intentional manipulation, partial or complete loss, destruction, or to prevent unauthorized access by third parties. Our security measures are continuously upgraded according to the latest technological developments.